



KOBE YMCA COLLEGE
 JAPANESE DEPARTMENT
2010 AUTUMN COURSE APPLICATION GUIDELINES
 (Course guide for foreigners already residing in Japan.)

SUMMARY

- *We are accepting students who already obtain an appropriate visa (except student visa) in this time.
- *You will study the four skills (speaking, listening, reading, writing).
- *This course is mainly for those who intend to continue on to Japanese universities, graduate schools, or vocational schools.
- *Autumn course is for one and half years.
- *For your graduation of the autumn course in 2010, your test score, attendance rate and submitting report will be required.

BASIC REQUIREMENTS FOR APPLICATION

1. completed 12 years of standard school education
 academic ability is regarded as the equivalent of 12 years standard education.
 (If the term of study is shorter than 12 years because of the public education system, please inquire at the office before applying.)
2. completed studying at a Japanese Language School in your home country for more than 150 hours or completed the Japanese Proficiency Test grade 4 or above.

CLASS TERM and CLASS TIMES

From October 2010 to March 2012

- | | |
|-------------------|--|
| *Holidays: | Sat., Sun., Public Holidays and other days that school will be fixed |
| * Winter break: | From middle December 2010 to early January 2011 |
| * Spring break: | From early March 2011 to early April 2011 |
| * Summer break: | From early July 2011 ~ late August 2011 |
| * Mid term break: | Early October 2011 (About 10 days) |
| * Winter break: | From middle December 2011 to early January 2012 |

Introductory & Intermediate levels:	Mon, Wed, Fri:	9:30 ~ 15:10
	Tue, Thu:	9:30 ~ 12:20
Advanced levels:	Mon, Wed, Fri:	9:30 ~ 12:20
	Tue, Thu:	9:30 ~ 15:10

FEES

Enrollment fee:	¥100,000	}
Tuition fee (total):	¥1,050,000	
Tuition fee (by installments):	1 st installment ¥350,000	
	2 nd installment ¥350,000 -----	
	3 rd installment ¥350,000 -----	

Payment due date

- Examinees on Sept 1: **Tue. September 7**
- Examinees on Sept 11: **Fri. September 17**
- Examinees on Sept 25: **Thu. September 30**
- Thu. February, 10, 2011**
- Wed. August, 31, 2011**

NUMBER OF APPLICANTS

- *Limited number for each class/level.
- *Test results: Please understand that depending on your level, you might not be accepted in a class.

HOW TO APPLY

APPLICATION PERIOD

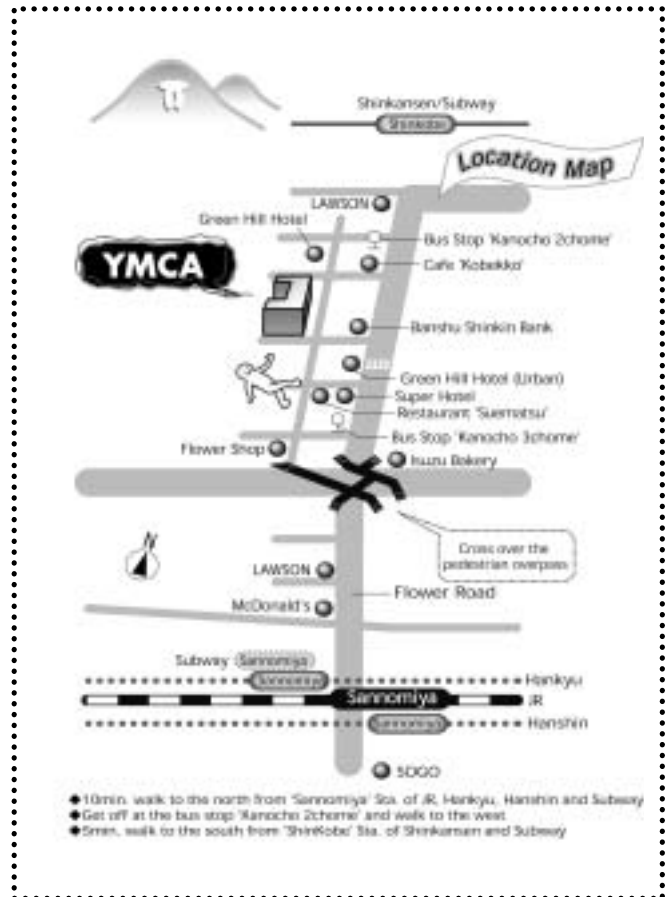
Monday, August 23, 2010 through Friday, September 24, 2010

RECEPTION HOURS

9:00 a.m. ~ 5:00 p.m. Mon. to Sat. (except Sun. and public holidays)

REQUIRED DOCUMENTATION

1. Entrance Application form
2. Statement of Reason for Admission
3. A photocopy of your passport (Please make a photocopy of the front page with your photo and the page indicating your residence [visa] status.)
4. A photocopy of your Certificate of Alien Registration.
5. Three pieces of photograph(3 x 4 cm)
6. Certificate on your learning Japanese
 - Japanese Proficiency Test
 - J-Test
 - A certificate showing that the applicant has completed or studied at a Japanese Language school (ex: studying term or hours).
7. Document of acceptance to become a contact person



APPLICATION FEE

¥10,000

Please pay it when you submit the documentations

APPLICATION PROCEDURE

1. Please submit required documentations and pay the application fee within the application period.
2. Please take a Level Check Test. Please make an appointment for the test.

LEVEL CHECK TEST SCHEDULE

Please make an appointment for the level check test.

Wed. Sept. 1 10:00 a.m.
 Sat. Sept. 11 10:00 a.m.
 Sat. Sept. 25 10:00 a.m.
 (approx. 1 ~ 2 hrs)

Level Check Test Schedule	Wed. Sept. 1	Sat. Sept. 11	Sat. Sept. 25
Notice of Result	Thu. Sept 2	Mon. Sept. 13	Mon. Sept. 27
Payment deadline (Entrance fee, Tuition fee)	Tue. Sept. 7	Fri. Sept. 17	Thu. Sept. 30
The Entrance Ceremony	Thu. October 7		

*After writing test, depending on your level, interview may be requested.

THE KOBE YMCA COLLEGE JAPANESE DEPARTMENT
 2-7-15、 kano-cho Chuo-ku, Kobe, Hyogo 650-0001, Japan
 TEL 078-241-7204 FAX 078-241-3619
 E-mail : japanese@kobeymca.or.jp